International Social Science Review Submission & Publication Guide

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Submission &

Publication Guide

 - The *International Social Science Review* invites the submission of manuscripts in archaeology, public health, history, political science, sociology, anthropology, economics, international relations, criminal justice, social work, psychology, social philosophy, history of education, human/cultural geography, and all social science interdisciplinary fields. Articles are accepted on a rolling basis.

- Send submissions to the editor of the *ISSR*, Dr. Candice Quinn, as attachments to an email to quinn.issr@gmail.com. Please also attach an abbreviated CV.

- Please include your name, email address, title of the article, abstract, and key words on the cover page of your article. The rest of the paper should have no identifying information. It should also not contain any headers or footers, including page numbers or running titles.

- The cover page (or the body of the email to which the article is attached) must also include a version of the following statement (if true): The paper is an original piece that reflects the research and work of the authors listed. No portion of this paper was plagiarized. This paper has not been previously published. It is not currently under consideration with another journal. The authors agree not to submit this paper to another journal without first requesting to have it withdrawn from consideration by the *ISSR* via an email to the editor.

- Papers already published in another language or presented as conference papers may be considered with written permission from the original publisher or conference organizer. These papers will still go through the blind peer review and revision and editing process. A footnote will recognize that an earlier version of the paper was published / presented elsewhere.

- Articles attached as Microsoft Word documents are preferred, but those sent as Google Documents will also be accepted.

- Papers should aim to be between 15-30 pages in length; if you submission is shorter or longer, double check if that is justifiable.

Formatting Guidelines

- Articles must be double-spaced, utilize 12-point Times New Roman, and the body of the paper should be left justified.
- Subheadings may be used and they should also be left justified and written in italics. Please do not use sub-subheadings.

- All tables should be in portrait (not landscape) and should be incorporated into the body of the paper as opposed to placed in an appendix.

- The citation method employed in is the *ISSR* is endnotes following the *Chicago Manual of Style* (17th ed.). No bibliography is necessary. Examples of the CMS endnotes:

Article (1st mention):

Nicole Eustace, Eugenia Lean, Julie Livingston, Jan Plamper, William M. Reddy, and Barbara H. Rosenwein, "Conversations: The Historical Study of Emotions," *American Historical Review* vol. 117 (December 2012): 1487-1531, 1502.

Article (2nd & subsequent mentions if only one source by those authors):

Eustace, Lean, Livingston, Plamper, & Rosenwein, 1502.

Article (2nd & subsequent mentions if multiple sources from the same author):

Eustace, Lean, Livingston, Plamper, & Rosenwein, "Conversations," 1502.

Book (1st mention):

E.E. Evans-Pritchard, *"The Nuer: A Description of the Modes of Livelihood and Political Institutions of a Nilotic People* (Oxford: Oxford University Press, 1940), 37.

Book (2nd & subsequent mentions if only one source by author):

Evans-Pritchard, 37.

Book (2nd & subsequent mentions if multiple sources from the same author):

Evans-Pritchard, *The Nuer*, 37.

Chapter of a Book:

Ruth A. Miller, "Posthuman," in *Critical Terms for the Study of Gender*, ed. Catharine R. Stimpson and Gilbert Herdt (Chicago: University of Chicago Press, 2014), 325.

Newspaper Article:

Mike Royko, "Next time, Dan, Take Aim at Arnold," *Chicago Tribune*, September 23, 1992.

Website:

"Apps for Office Sample Pack," Office Dev Center, Microsoft Corporation, updated October 20, 2015, https://code.msdn.microsoft.com/office/Apps-for-Office-code-do4662b7.*

*Citation examples taken from the 17th edition of *The Chicago Manual of Style*.

- Several citations can be included in one endnote; simply separate them with a ";" and the "&" before the last source.

- When creating your endnotes, please utilize your word processors' endnote function as opposed to manually creating superscript numbers. This facilitates the editing process and keeps the endnotes matched to the proper statements.

General writing style tips:

-Use inclusive language that is respectful of all people.

- The oxford comma is alive and well in the *ISSR*, please utilize it.

- Please use personal pronouns sparingly and only if they greatly enhance your argument.

- Avoid using the passive voice.

- Avoid contractions outside of quotes.

- Be hesitant in using jargon. If it is justified but not in mainstream usage, consider offering a definition in the endnotes.

- When referring to an author (or any person) in the body of the article, use their first name and title (when applicable) the first time you mention them.