

VOL. 7

February 2, 1989

NO. 21

# FROM THE DEAN OF THE COLLEGE

The Dean's Work Group meeting of February 8 has been canceled.

The faculty meeting of February 16 has been canceled. Faculty--Please remind students that automatic "WF" grades will be given (except for documented extenuating circumstances) for courses dropped after February 8.

# FROM THE REGISTRAR

The College is accepting applications for the position of Assistant Registrar. Duties for this position would include assisting with transfer credit evaluation and degree auditing and general front office activities including registration. Bachelor's degree required, experience in college student records preferred but not essential. Salary dependent on qualifications and experience. Applications including cover letter, resume, and three references will be accepted through March 6. Call Rick Coker at 6229 for more information.

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## ANNOUNCEMENTS

The second mainstage production of the year, <u>Terra Nova</u>, will be presented February 21 through March 4 at the Georgia Mountains Center Theatre. Performances are at 8 p.m. with a matinee Sunday, February 26, at 2:30 p.m. The Box Office for students, faculty, and staff opens February 6. There is no charge for faculty and staff; however, reservations are recommended. Call Ext. 6224 for reservations.

The following video is now in the Library/LRC for previewing purposes: Martin Luther King, Jr.: A Personal Portrait. Return date is February 17. Call Pat Head at Ext. 6255 for further information.

LACOSA is currently accepting suggestions of national personalities for possible appearance on campus on the 25th Anniversary Date of November 17. Please call Clara Murray at Ext. 6222 by Monday, February 6, if you have a suggestion.

The English Club is planning to attend the University of Georgia's production of Romeo and Juliet on Wednesday, February 15. The price will be \$3 per person if 10 or more people attend. The group will leave the campus at 6 p.m. See Tom Sauret in Room 178A or call him at Ext. 6274. Please sign up by February 8; fees are also due by then.

The Delta Epsilon Chi cookbooks are now on sale. Proceeds from the sales go to benefit the Gainesville College Foundation for the Endowment and the American Heart Association. You may purchase your copy (\$5 each) through Robbie Bettis, Katie Simmons, or any DEX member.

# FROM THE ALUMNI OFFICE

You are encouraged to sign up to serve on one of the committees for the 25th Anniversary activities this year. Please call Pat McArthy at Ext. 6248 for more information.

Commemorative Coca-Cola bottles are now on sale through the Alumni Office (Administration Building). They are all numbered, with signed bottles selling for \$50 and the others selling for \$25.



Brenda Purvis and Rebecca Homan attended the winter meeting of the North Georgia
Associated Libraries held at the William Weinman Mineral Museum in Cartersville on January 17.
Rebecca also attended a Serials Committee meeting for the Georgia Online Database held in Macon on January 25.

Lisa Watson spoke to the Vintage Lakers on campus on fitness and nutrition on January 18.

Foster Watkins accompanied student Stacey Alexander to Atlanta for the Academic Recognition Day activities at the State Capitol on January 24. They attended a reception and dinner at the home of the Chancellor on January 23. Dr. Watkins also attended: the 550 Development Association meeting in Suwanee on January 26; the Cumming-Forsyth County Chamber of Commerce Annual Meeting on January 27; and the Barrow County Chamber of Commerce meeting, also attended by Bill Taylor, on January 28. He was guest speaker at a conference on Big Topics for Small Business held at the Georgia Mountains Center on January 31.

Louise Holcomb presented a 12-hour program for 237 school food service workers in Albany using the locally produced food service tapes on January 24-25.

Frances Brown and Roy Forrester accompanied music students to the 1989 In-Service Conference of the Georgia Music Educators Association in Savannah on January 26-28. Nine students were chosen for the All-College Chorus and five students played in the All-College Band.

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# FROM THE ADMISSIONS OFFICE

Faculty--Please Read to All Classes: Attention Sophomores... The time is approaching for you to make another important decision in your life. After GC, where will you continue your studies? If you have questions about this matter, plan to attend the PROBE TRANSFER COLLEGE FAIR scheduled on Tuesday, February 7, from 10:00 a.m.-12:30 p.m. in the Student Activities Building. Representatives from senior colleges and universities will be available to answer your questions about their admission requirements, campus life, transfer programs, financial aid, etc. For additional information and a list of the colleges who plan to participate, contact the Guidance Office or the Admissions Office.

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THE JAN A PRESENT PROTEST, BOTTON LAKE III

# FROM LANIER TECH

Jerry Shell, Data Processing Instructor, was recently honored by the Student Council at Lanier Tech for three and one-half years of service as the group's advisor. Student Council President Randy Jarrard presented Mr. Shell with a plaque at a ceremony. During Shell's tenure as advisor, the Student Council has conducted fundraising events, sponsored blood drives, and supported various social service activities. Mike Marlowe, Testing and Evaluation Advisor, has been named to succeed Shell.

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#### Home of Former Librarian Featured in Tour of Homes

The home of Mrs. Marjorie Clark, first Librarian of Gainesville College (1966-1973), was featured in the Christmas Tour of Homes in the Asheville, N.C., newspaper as her home was open to the public. A copy of this newspaper article is in the Faculty Study in the Library for those who may be interested.

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#### SYMPATHY

Sincere sympathy is extended to Jim and Mary Kline in the death of her father, Tommy Hydrick, who died January 25. His funeral was January 27 in West Columbia, South Carolina.

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An Assertiveness Training Workshop will be conducted by the Continuing Education Department on Thursday, February 9, from 6-9 p.m. The workshop is free for faculty and staff. Call Ext. 6202 to register or for more information.

20	MP.	MPUS CONTINUING  JESDAY 2/7  NGC ED CLASSES  Early Child, Curr.  Sci. Bldg. Rm. 140  4:30-9:00 F-3/14	m 12	THURSDAY 2/9 THURSDAY 2/9 THURSDAY 2/9 TRIDAY 1. BSU Laker Room 11:00-12:00 Lan 8:30
PROGRAM	EAKING R	4:30-9:00 E-3/14 2. BSU		
4:30-9:00 E-3/20 INTRO./INTERIOR DESIGN	Laker Room 6:00-8:00 E-2/22	Laker Room 11:00-12:00 3. REAL ESTATE Sci. Bldg. Rm. 118	3. NGC ED CLASSES School Law Sci. Bldg. Rm. 141 4:30-9:00 E-3/15	3. CREATIVE WRITING TO SELL Fac. Dining Room 7:00-9:00 E-2/23
Acad. Bldg. Rm. 158 6:30-9:00 Last Class		6:00-10:00 E-3/16 4. PROBE FAIR Cafeteria, Stud. Cent.	4. CDA Lanier AB 9:00-3:30	4. TOTAL MIND POWER Acad. Bldg. Rm. 158 7:00-9:00 E-2/23
Fund./Student Teaching Supervision		10:00-12:30 5. REGENTS EXAM.	5. LANIER DRIVER IMP.	S. DEPRESSION: WHAT IS IT?
4:30-9:00 E-3/12 NGC BUS. CLASSES			6. INTRO./SPEAKING IN PUBLIC Same as Monday	Fac. Dining Rm. 7:00-9:00 E-2/23 6. CDA
Acad. Bldg. Rm. 101 5:30-8:00 E-3/20	101		7. HOW TO DEAL WITH R	1
Public Finance Acad. Bldg. Rm. 170 5:30-8:00 E-3/20 Principle/Management	,	. WORKING WITH R INFANTS & TODDLERS Lanier C 6:00-8:30 E-3/14	Lanier C 1:00-4:00 8. INSURANCE EXAM	HEALTH CARE R Laker Room 7:00-9:30
Acad. Bldg. Rm. 101 8:10-10:30 E-3/20 International Trade Acad. Bldg. Rm. 170		B. SUCCESSFUL MONEY MANAGEMENT R Acad. Bldg. Rm. 141 6:00-9:00 E-2/21	1:00-5:00	8. CHALLENGES/FEMALE SUPERVISOR R Lanier C 9:00-4:00
COMM. SPANISH Acad. Bldg. Rm. 126		FUTURE TELECONF.		9: INTRO./PARALEGAL. Lanier AB R 7:00-10:00
FUTURE:ED CLUB Laker Room 11:00-12:00		COMMUNICATION R Faculty Dining Room		TRAINING TBA 6:00-9:00
REGENTS EXAM Acad. Bldg. Rm. 126 7:00-10:00		6:00-8:00 E-2/28		



# GAINESVILLE COLLEGE

A Two-Year Unit of the University System of Georgia



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VOL. 7

February 9, 1989

NO. 22

#### FROM THE PRESIDENT

Attached to this issue of the <u>Laker Log</u> is information received from Vice Chancellor for Research and Planning Haskin Pounds. This new publication, "Institutional Assessment Quarterly," is published by his office and is being distributed throughout the System in order to disseminate information and articles on assessment as widely as possible. We are very much interested in supporting these new initiatives and making use of them as we continue to move ahead with our Institutional Effectiveness activities at Gainesville College.

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#### FROM THE DEAN OF THE COLLEGE

We are continuing the transition toward the following position/organizational reporting arrangements, all of which will become operational by July 1, 1989, unless otherwise noted:

- 1. The position as Director of Enrollment Services is being discontinued. Salary savings from this move will allow increased staffing capabilities at the operational level in admissions/recruitment and in the Registrar/records areas. A minimum of one new position will be established in each area to meet demands generated by growth, CPC screening, and admissions competition, etc.
- 2. The Registrar/Information and Computing Services office will continue essentially as is with Rick Coker reporting to the Dean through the Dean's Council.
- 3. The recruitment/admissions functions will be headed by Martha Hembree who will be appointed Acting Director of Admissions, effective July 1, 1989. Current plans are to conduct a search for this position to be completed prior to July 1, 1990. The admissions/recruitment function will report directly to the President as a part of the merged and expanded advancement/external relations thrust.
- 4. The Financial Aid Office with continuing leadership provided by Steve Langston will report directly to the President also.
- 5. The responsibilities of Doyle Webb are being expanded to include coordinating responsibilities for student activities with a title as Director of Student Development Services. Clara Murray will continue for another year as Acting Director of Student Activities. Current plans are to conduct a search for a Director of Student Activities to be completed prior to July 1, 1990. That position will have expanded responsibilities at a minimum for student discipline, recreation, and student center administration. These support services will report to the Dean through the Dean's Council with Doyle Webb as their representative on the Council.
- 6. Effective this quarter, John Hamilton has been appointed Coordinator of Institutional Research as part of the Planning and Decision-making activity of the Title III Project. In that position, he reports directly to the President.
- 7. Effective this quarter, Linda Duncan has assumed responsibilities as Coordinator of Hazardous Materials. In that capacity, she is responsible for supervising all activities related to the use of hazardous materials on campus. For those responsibilities, she will report directly to the President as expected under System guidelines.

The functional administrative meeting groups of the College, being phased in spring quarter, are:

President's Council (3)

President Dean Chief Business Officer

(Continued on Page 2)