

Digest

► **July 22, 2009**

A newsletter for North Georgia College & State University

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Change in pay date

Rec Center begins employee
use fee on Aug. 1

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Houses moved to create faculty-staff village

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housing village. The moves are part of a larger plan to create space for a new residence hall and parking deck that will be constructed near the Health and Natural Sciences Building.

University to change domain names

North Georgia College & State University will launch a new content management platform for its Web site on October 31, and, at the same time, transition to a new domain name, northgeorgia.edu. Effective January 1, all university employees and students will begin using the @northgeorgia.edu extension for all e-mail using Google applications. By September 2010, all e-mail addresses and Web page references will use northgeorgia.edu.

The Digest is published weekly by the Office of University Relations for North Georgia's faculty, staff, students and community.

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Make submissions to digest@ngcsu.edu.

The next scheduled publication date is Aug. 12. The deadline for submissions is Aug. 7.

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Houses moved to create faculty-staff village

Two houses moved this week from Walker Drive, which is adjacent to North Georgia's main campus, to the Radar Ridge property, where they will eventually comprise a faculty-staff housing village. The moves are part of a larger plan to create space for a new residence hall and parking deck that will be constructed near the Health and Natural Sciences Building.

Two more houses are schedule to be moved from Walker Drive next week; they will be followed later by houses currently located on Sunset Drive.



A total of six university-owned houses will be moved to Campus Cove Trail, the new road developed to provide access to the Radar Ridge property.

"The houses should be in place and ready for occupancy in October," Glenn Jones, assistant director of auxiliary services, said. "They are mainly for faculty and staff members who are new to the university and in the process of finding permanent housing, but are also available to employees who need transitional housing at other times."

The homes have a two-year maximum rental term.

University to change domain names

North Georgia College & State University will launch a new content management platform for its Web site on October 31, and, at the same time, transition to a new domain name, northgeorgia.edu.

"For constituents who are unfamiliar with the university, the current domain name is somewhat awkward, and faculty and staff have long joked that the university's initials, when spoken, sound more like a sneeze than a name," Kate Maine, director of university relations, said. "This is an opportunity to better promote North Georgia's identity and reputation to our external constituents."

Effective January 1, all university employees and students will begin using the @northgeorgia.edu extension for all e-mail using Google applications.

"The Google e-mail platform will allow us to save about \$26,000 each year over our current Novell system," Dr. Bryson Payne, CIO and IIT director, said. "It will also give us the opportunity to standardize employee e-mail addresses and shorten student e-mail addresses."

IIT will provide support and tools to migrate information currently stored in GroupWise.

"Because the current domain name will continue to be valid for e-mail and Web communications for a full year, all offices should be able to plan changes to their stationery and other printed materials without having to reprint existing supplies," Maine said.

By September 2010, all e-mail addresses and Web page references will use northgeorgia.edu.

"Three project teams representing key implementation components of the transition have been identified and are being formed to assist with the change," Payne said.

The kickoff team includes campus governance representatives, the implementation team is composed of IIT

managers and the Office of University Relations, and the Web and printed materials team will include representatives from many campus units who will identify documents, printed materials and Web components that will need to be updated.

The implementation team will publish a Web page soon to address questions and concerns during the transition.

Take note...

Change in pay date

Due to a delay in the implementation of ADP, a new payroll processing system, employees who are paid monthly will receive their paychecks (or deposit advice) on July 25. Human Resources anticipates that, beginning August 2009, monthly checks will be distributed on the last working day of each month.

Rec Center begins employee use fee on Aug. 1

On Aug. 1, 2009, the Rec Center will begin charging a nominal fee to all faculty, staff and retirees who wish to use the facility. The Rec Center, funded through student fees, has been available to employees on a trial basis for several months. The cost for monthly memberships has been discounted to \$12.50 per month for faculty, staff and retirees. The cost for spouses and dependents will remain at \$12.50 per month per person.

All individuals must have liability forms on file in the Recreational Sports office before cards will be activated for the facility. For more information, phone 706-864-1622.

The existing Wellness Center in Memorial Hall will reopen on Aug. 1 and will be available to faculty and staff at no charge. It will be open from noon to 4 p.m. on weekdays.

Campus in Action

North Georgia faculty and staff are invited to submit news of professional accomplishments for the Campus in Action section to digest@ngcsu.edu.