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### FROM THE PRESIDENT

*A* BIG and SINCERE THANK YOU to all the faculty and staff who responded to the Foundation Fund Drive. Over 87% of you either gave or pledged, and that is a record. Our students will benefit as well as the academic programs of the College. Having the "extras" that Foundation funds can provide help us with the edge of excellence we take such pride in.

Now, another drive is beginning, and that is the State Charitable Contribution campaign. As you know, this money goes to help non-profit organizations which are so important to many in our community, from Scouts to Challenged Child to Salvation Army to Gateway House to Prevent Child Abuse. I hope that all of us will give either to our favorite charities or to United Way which supports local non-profits. There are many needs in our community, and I hope we will respond with gratitude and generosity.

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We have posted on the Bulletin Board precautions sent to us by a state agency in regard to the Anthrax situation. For those of you who don't ordinarily read the Bulletin Board, you may want to check this out. For anyone not having access, please contact the President's Office for a copy.

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Congratulations to Hsiu-Ching "Grace" Yu for being awarded the President's Art Award for Spring Semester 2001. Please come by the president's office to view her artwork. And, while you are in the Administration Building, take a few minutes to look at the "Student Art Wall."

### FROM THE DEAN

*L*isa Kennedy, a non-traditional Alumna of the GC Art Department, has been accepted into the prestigious BFA Program in Graphic Design at UGA. She was one of 12 students from a pool of 50 applicants for the program. Congratulations to the Art Department for successfully mentoring Lisa and helping her to develop her skills.

At the Faculty/Staff meeting last Thursday, the faculty and staff approved the SACS Report. The results of the vote were 107 approval; 0 disapproval; and 11 abstentions.

### FROM THE STATE CHARITABLE GIVING COORDINATOR

By now, you should have received a form from the 2002 State Charitable Contributions Program. Once each year, we have an opportunity to contribute to a number of charities through this program. The University System decided several years ago to join this state effort. We



P.O. Box 1358  
Gainesville, GA 30503  
770-718-3639

encourage you to contribute to your favorite charity through this medium, either check/cash or through payroll deduction.

Attached to the form are two brochures. The green one with all the hands on the front was printed by the state and on the inside of it is a listing of all the approved organizations with their identifying numbers. The independent organizations are listed first and the federated charitable organizations next. The United Ways are listed alphabetically along with their sponsored organizations and their identifying numbers. The purple brochure was produced by the United Way of Hall County.

The form is a three-part one. One copy goes to the Business Office (Payroll Copy), one copy goes to Sloan Jones (Merit System Copy ) and you keep a copy (Employee Copy.)

For those who opted for payroll deduction last year, you need to complete the form again each year.

The campaign ends November 15, so you are asked to return the form by that date, earlier if possible. Please call Sloan at X3836 if you have questions. Your contribution is so important. Thank you for considering this opportunity.

This giving opportunity is separate from the Gainesville College Foundation campaign.

### FROM HUMAN RESOURCES

The Board of Regents and Express Scripts have now updated the Express Scripts Website to reflect the 2002 Generic/Preferred/Non-Preferred Rx listing for USG for 2002. There are a few named prescriptions that have changed coverage (from "Preferred" to "Non-Preferred" and vice versa) categories from 2001. The path below should get you directly to that page for 2002.

[http://www.express-scripts.com/ga/regents/ga\\_pref\\_drug\\_list\\_10\\_01.pdf](http://www.express-scripts.com/ga/regents/ga_pref_drug_list_10_01.pdf)

You may also access this site via the BOR benefits page of:

<http://www.usg.edu/admin/humex/benefits/health/>

Once on that web page, click on the words "Express Scripts Prescription Drug Benefits Planner." After reaching the Express Scripts page, scroll down and click on "2002 Georgia Preferred Drug List."

Also, see insert for Open Enrollment (October 15 - November 15) information.

# Announcements

## Special Programs

The University of Georgia has announced its 2003 Faculty Development in Georgia (FDIG) program. **This is to assist faculty who wish to pursue a doctorate.** The nominee must be recommended by the president justified in terms of institutional need. If anyone is interested, please see Penny Mills who has the brochure.

Oslo International Summer Scholarship, 2002. The wonderful and generous Rotarians of Norway have invited three collegiate Georgia students (one from each Rotary district) to study at the University of Oslo during the summer of 2002. Our Norwegian Rotary friends pay all normal expenses except transportation to and from the Atlanta airport and the students own incidental personal spending money. The dates of the program are June 24 - August 4, 2002 and the language of the summer school is English. Eligibility requirements are: 20-24, singles only; must have completed college sophomore year by June 2002. **If you have a student who is interested and qualifies, please contact the president's office.**



**Student Activities:**

- Fri., Oct. 26 - Fall Carnival for Kids, 12 noon, gym
- Mon., Oct. 29 - NASCAR Simulator, 10 a.m. - 1 p.m., outside SC  
Regents' Exam, 2:30 & 7 p.m., CE
- Tues., Oct. 30 - Regents' Exam, 2:30 & 7 p.m., CE
- Wed., Oct. 31 - Power Lift, 12N, Fitness Center
- Mon., Nov. 5 - Karaoke and DJ, 12N, SC
- Tues., Nov. 13 - Chinese Celebration, 6:30-8:30 p.m., SC
- Fri., Nov. 16 - 12@12: Atlanta Thrashers, 7 p.m., Phillips Arena.

**BOWLING TOURNAMENT**  
**Wednesday, November 14**  
**2 - 5 p.m.**  
**Gainesville Bowling Alley**  
**5-person teams**

**Registration: October 15 - November 12.**

Call Elaine Bryan for additional information or to register, X3686.



**3 on 3 BASKETBALL TOURNAMENT**  
**Thursday, November 29**  
**6:30 p.m.**

**Registration: November 1 - 26.**

Call Elaine Bryan for additional information or to register, X3686.

**Workshop:**

"Holiday Stress," Thursday, November 8, 11 a.m. or 5:15 p.m., Counseling & Testing Center, presented by Beth Brown.

Gifts! Family! Money! Oh NO! Yes, it's that time of the year — good will towards men, eggnog and STRESS! Come to this workshop and learn how to de-stress your holidays! (Just remember — stressed spelled backwards is desserts!)



You are invited  
to a  
**Retirement Reception**  
honoring Jerry McGee  
November 2, 9 - 11 a.m.  
President's Conference Room

The GC Democrats and Republicans Club is sponsoring:

**Dr. Pamela Sezgin, "Middle East Terrorism: Cultural Perspectives" on November 12 at 12 noon in Academic II, Room 103.** Dr. Sezgin is a part-time faculty member at GC in the Division of Social Sciences where she teaches Anthropology. She completed her Ph.D. at Indiana University - Bloomington in Social Anthropology, specializing in cultural change and Middle Eastern area studies. Dr. Sezgin lived in the Middle East in the early 1980s, conducting research in Turkey on a Fulbright Fellowship and in Israel as a Fellow of Jerusalem's Center for Anthropological Studies. She currently is involved in the Vlatadon Initiative, an interfaith, academic discourse regarding education, historic preservation and peace initiatives in the Balkans and Mediterranean, sponsored by the European Union's Stabilization Pact and the Ecumenical Patriarch of the Greek Orthodox Church.

For additional information, contact Dr. Douglas Young, X3872.




**Annual Campus Potluck and Holiday Sing**  
**Friday, November 30,**  
**11:30 a.m. lunch;**  
**12:30 p.m. GC Chorale sings,**  
**CE 109/110 and lobby**

Civil Rights Tour in Atlanta – Students and faculty in the Issues in Diversity (DVR5 1502) course will tour Atlanta Civil Rights Sites and attractions on **Friday, November 30**. The day-long activity is also open to other faculty, staff and students. The \$30/person cost pays for the tour with transportation and tour guide (excludes cost of lunch). The tour bus picks up and drops off participants at Gainesville College.

If you are interested in joining us for the trip, contact Theresa Dove-Waters via e-mail or X3851. Sign up early to reserve a seat.

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 The Gainesville College family extends its heartfelt sympathy to Frank Sherwood, whose father, Donald H. Sherwood, passed away October 3, 2001.

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## Ringing our Bells

Gina Reed gave a statistics presentation in a 5<sup>th</sup> grade class at Oakwood Elementary on October 19.

Christy Yeager attended the Mathematics Conference at Rock Eagle Center in Eatonton, Georgia, on October 17-19.

Joan Marler attended the American Association for Paralegal Education’s National Conference in San Antonio, Texas, on October 3-6. She also serves on the Board of Directors as the treasurer. And, by the way, Joan’s new titanium hip did set off the airport security alarms!

Carolyn Swindle and Judy Forbes attended the 25<sup>th</sup> Annual NACADA convention in Ottawa, Canada, October 10-14. During the awards ceremony, GC’s Diane Carpenter received special posthumous recognition for her work on the NACADA Board as the chair of the Disabled Students Commission.

Pat Nodine, Candida Kimbrell, Deb Springer, and Melinda Frink attended the Georgia Association on Young Children Conference October 12-13.

Jim Lorence attended the North American Labor History Conference in Detroit, Michigan, including the annual meeting of the Labor and Working Class History Association on October 18-20. Jim made a program presentation as commentator on three papers dealing with the session theme, “The Workers Alliance of America, 1933-1939.”

Theresa Dove-Waters was recently awarded a grant from the Georgia Humanities Council. The grant will bring Tony Grooms to campus to do a reading and discussion of his book, *Trouble No More*. The textbook is being used in the Issues in Diversity Course: Focusing on the Civil Rights Movement, which is also being taught by Penny Mills and Patsy Worrall. Mr. Grooms will do a presentation for the class, and one for the college campus, and the Gainesville community. Dates and location for the presentation will soon be announced.

Lee Anzola has been appointed to chair the Voter Registration Drive and the Citizenship Campaign for the upcoming year with the Hall County/Gainesville City Hispanic Committee.



Darrell Ivey	3	Jim Lorence	18
Wally Beck	4	Jeff Turk	25
Michael Ryan	4	Glenn Canada	26
Mary Sumner	7	Sara Arro	27
James Konzelman	10	Elaine Bryan	27
Lee Anzola	11	Ellen Rehak	27
Byron Drew	14	Caywood Chapman	29
Dana Nichols	16	Steve Langston	29
Amy Reeder	17	Gail Emmett	30
Rick Coker	17	Thomas Hartfield	30

GAINESVILLE COLLEGE  
PROFESSIONAL/SUPPORT STAFF MEETING  
MINUTES  
October 18, 2001

The professional and support staff of Gainesville College met on Thursday, October 18, 2001 at 4:30 p.m. in the Continuing Education Building, Room 109/110. Vice President Bob Howington presided.

Mr. Howington asked all new personnel to introduce themselves. They were: Linnea Haag, Kenny Little and Kelly Dahlin, all of the ACTT Center; Andre' Cheek, Minority Affairs; Virginia Kelly, Child Care Solutions; Brent Tumlin and Tim Snapp, Plant Operations.

Human Resource Coordinator Amy Collins talked about the October 15 through November 15 open enrollment. This year, an employee only needs to fill out forms if they are changing their insurance coverage. The exception to that is Flexible Spending must be restated each year. Amy said that TRS had been contacted and that they also are shorthanded and only wanted to come to a campus if they could be guaranteed 50 people in attendance. The TRS people also said that it was most beneficial to those people within three years of retirement. They have an excellent website and are always happy to talk to clients on the phone to answer questions.

Staff Council Chair Michelle S. Brown thanked the staff who attended Staff Development Day for participating. She announced that the Staff Council had met and discussed the evaluations as discussed during the Evaluation Session on Friday and had determined that the evaluation should remain the same except for the College Service Section and the wording in the parenthesis (do not include events, presentations, or lectures that were attended for enjoyment purposes) be stricken. The time covered for each evaluation should be from January 1 through December 31 which was believed to cover everyone equally and equitably. Janice Nylander moved that the evaluation form be accepted with the changes as stated, seconded by Deb Lilly and unanimously carried.

Michelle also announced that next year's mid-term break would be October 11 and it was the Council's thoughts that we should rename Staff Development Day to Staff Appreciation Day. She asked for suggestions and comments on what to do next year focusing more on team building and fun. She also said that the Council would ask Gloria Innis of TRS to come speak to the group the first thing in the morning before the rest of the day's activities began.

The annual potluck and holiday sing will be November 30 and the Council will once again sponsor a "toys drive" for our Partners-in-Education schools. She said that other clubs and organizations would be asked to join in.

The Council website is being updated.

The holidays for 2002 were discussed. Those were listed as New Year's Day, January 1; MLK Day, January 21; Memorial Day, May 27; Independence Day, July 4; Labor Day, September 2; Thanksgiving, November 28 and 29; and Christmas December 23 - 27. Becky Webb moved that the 12 official holidays as presented be accepted. Thomas Burson seconded the motion and it passed unanimously. Subsequently, additional discussions were held regarding additional adjacent days for Independence Day, Thanksgiving and Christmas. A vote was taken on 12 month employees taking an annual leave day for July 5 in conjunction

with the Independence Day holiday and closing campus. The vote passed unanimously. Also, a vote was taken for 12 month employees taking an annual leave day on Wednesday before Thanksgiving, November 27, and closing campus. The vote passed overwhelmingly with only one nay vote. It was determined without voting that December 30 and 31 would be left up to the staff member and their supervisor if they could take an annual day being sure that each office is covered.

Jerry Spiceland thanked everyone for their help in getting the campus in a state of readiness to pass the fire marshal's scrutiny. He said, however, that we must be diligent to keep up the standards as the fire marshal could come back at any given time.

Jerry also said that should a staff member need plant operations help, they have three ways of requesting that help. The preferred way is by a "Service Request" form giving some lead time to get the project done. The second way is by e-mail to both Jerry and Teresa Leckie and if it is an emergency by phoning Mr. Spiceland or Ms. Leckie.

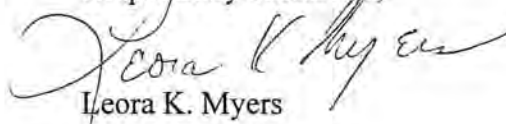
At the request of Mr. Howington, Michelle S. Brown stated that her new role in Athens was to do whatever was needed and that she spent two days a week there and three days here. Amy Ivester is now in Athens full time.

William Wilborn said that several new people were asking about obtaining a purchasing card. There is a current delay with Bank of America giving new cards to newcomers. If a purchasing card is used, please be sure to tell the vendor to put your name and department on the package so that plant operations knows where to deliver it. The accounting department is going online with PeopleSoft and is a bit behind the power curve while learning the new system. Please be patient.

Mr. Howington concluded the meeting by thanking the group for their efforts in making the campus ready for the Board of Regents. Former Governor Harris expressed appreciation for the campus looking so good. Thanks and have a good rest of the semester.

The meeting was adjourned at 5:05 p.m.

Respectfully submitted,



Leora K. Myers

## OPEN ENROLLMENT October 15--November 15, 2001 PLAN CHANGES AND REMINDERS FOR 2002 PLAN YEAR

### Health Plans Overall:

--You **only** complete an enrollment form this year if you wish to change from one health plan to another, to waive coverage or change dependent information. If you wish to keep your current coverage, you do nothing. November 15, 2001 is the deadline for changes. **Please make a real effort to read all the materials and insurance comparison booklets supplied to you for open enrollment purposes. There is no substitute for your personal review of this information to expose yourself to all aspects of the available plans. This particular document is only intended to bring forth some key changes and hi-lights.**

--NO changes in deductible or out-of-pocket amounts.

--Premiums have increased by an average of 10.6% among the various plans

--Some health procedures, including but not limited to certain MRIs, CAT Scans, Surgeries, **require** pre-certification. The phone number for this (UNICARE) is on each member I.D. card.

### Blue Choice PPO:

--Introduction of a **National PPO Network**, with vendor **Beech Street** for services incurred outside the state of GA. All services within the state of Georgia continue to be in the **MRN/GA First** vendor network list. New member I.D. cards will be issued to PPO participants that reflects both networks' information.

**\*\*NOTE: PPO Participants are encouraged to use in-network providers.** Members who use both Georgia network (MRN/Georgia First) providers and out-of-network providers will be responsible for **two separate deductibles** and for **two separate stop loss limits**. Members who use both National network (Beech Street) providers and out-of-network providers will be responsible for a **combined maximum deductible** of \$400/ individual or \$1,200/family, and for a **combined maximum stop loss limit** of \$2,000/individual and \$4,000/family.

-- Remember that some treatments and procedures cause you to incur services of pathologists, radiologists, anesthesiologists that you may or may not personally see. Even though you carefully select an **in-network** hospital and physician, these other ancillary type providers are **not** automatically part of the PPO network. You may be responsible for out-of-network deductibles and coinsurance in these cases. This is undesirable, but is currently a part of PPO network procedures in any PPO plan. Where possible, you are encouraged to inquire with your treating physician ahead of time to see if these ancillary providers can be named, and if they are part of the network.

-- Although it is not common, providers can and do sometimes come in and out of a PPO network. Therefore you are strongly encouraged to call your health care provider or review the [www.healthygeorgia.com](http://www.healthygeorgia.com) website prior to each visit to re-verify that they remain in the PPO network -- even if you saw that same provider recently.

### Kaiser HMO

As of 9/1/2001 Kaiser no longer listed participating physicians or hospitals Hall County. This means that any *covered treatment* must be obtained in one of the service counties in the remaining Atlanta Metro area . Due to this factor, anyone choosing Kaiser coverage must sign an additional form that confirms their understanding of this and that there is no option to switch plans mid-year if problems are experienced with Kaiser.

--Kaiser Rx co-pay increases from \$5 to \$10 per prescription. Emergency Room and ambulance co-pays increases as well. Details are in the HMO plan comparison booklet.

>>Please see reverse side for additional information>>

## Dental Coverage

Coverage is not changing, however, premiums are increasing by approximately 3.3%. A reminder: new election of dental coverage is **not** available to employees or retirees who do not currently have dental coverage per Board of Regents Policy. (Dental coverage has to be elected during time of employment.)

## Vision Discount Plan

While our medical plans do not provide "insurance coverage" for vision refractive errors (near-sighted, astigmatism, etc.) members **are** eligible for discounts on exams, glasses contacts at LENS CRAFTER'S by showing your Blue Cross/Blue Shield I.D. card at those locations. See the HR office for brochure on Lenscrafter's discount plans. (Separately, in the case of eye disease or injury, medical insurance exists as for other covered medical problems, subject to regular plan specifications.)

## Express Scripts RX Plan

This is the plan that serves Indemnity and PPO participants. The HMO plans are self-maintained for RX purposes. Specific questions about the plan, or discussions regarding coverage levels, or no-coverage situations should be directed to Express Scripts by contacting 1-877-650-9341 / TDD 1-800-842-5754.

--There will be a small number of named prescription drugs that will be switching from the "Preferred Brand" list for BOR to the "Non-Preferred Brand" listing and vice versa. This information will be updated and reflected on the BOR website link [www.usg.edu/admin/humres/benefits/health/](http://www.usg.edu/admin/humres/benefits/health/) as of 10/1/01.

--Also new to Express Scripts is a **Monthly Out-of-Pocket Maximum** that may help some members or families who must purchase several monthly prescriptions. Keep in mind this is a limit that must be met each month, not just one time per calendar year. These monthly stop-loss amounts are \$100 per single employee/month or \$200 per family/month. You may count the copays for Generic and Preferred Brand RX only. NON-Preferred Brand copays and completely non-covered rx do not apply to this benefit. **Health plan stop loss thresholds and Express Scripts RX stop loss remain totally separate. In other words, one plan does not satisfy the other. Full details are available for your careful review on page 13 of the "PPO/Indemnity Health Benefits Comparison Chart" for Plan Year 2002.**

--A very limited number of named prescription drugs are subject to prior approval of Express Scripts **before** the prescription is filled. Please review your Rx booklet previously provided by Express Scripts, or the BOR Express Scripts web page to verify if your rx requires pre-authorization. However, the vast majority do not.

## Supplemental Life Insurance

These premiums are increasing for 2002 by 50%. Please see separate sheet for table of premium factors based on age, salary and election level of participant. If you are not a current participant, but wish to be, you must complete an application form and your participation is subject to the approval of the insurance company. Open enrollment is your only opportunity during the year to apply for this coverage.

## Flexible Spending Plans

Just a reminder that you must **re-enroll** each November for participation during the next calendar year, January-December. **For persons paid on a bi-weekly basis -- please make your total dollar election based on a 24 pay check cycle.** Although there are typically 26 bi-weekly paychecks per year, benefits are only deducted twice in any one month. Obviously monthly paychecks are 1/12 of a total year's Flex spending allowance. **Forms to participate can be obtained in the HR office on or after 10/15/01 through 11/15/01.**

>>Please see reverse side for additional information>>



October 2001						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

# 2001

December 2001						
S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Spring Semester 2002 Pre-Registration from November 12 - 30.		Alcohol Awareness Week, November 26-29, 2001		1 PTK Induction, Lanier ABC, 4:45pm	2	3
4	5 2 <sup>nd</sup> Session Midpoint  Karaoke and DJ, 12N, SC	6 Election Day  	7	8  "Holiday Stress" workshop, 11am & 5:15pm, CTC	9	10
11	12 Veteran's Day  Pamela Sezgin, "Middle East" AcadII, Rm 103, 12N	13 Earth Art Reception, CE, 6:30pm  Chinese Celebration, CE, 6:30pm	14 Bowling Tournament, 2-5pm  Academic Delivery, 3:15pm, PCR	15 Backstage Tour for A Christmas Carol, GA Mtns Ctr, 6 - 8pm	16 12@12 Atlanta Thrashers, Phillips Arena, 7pm	17
18	19	20	21  Campus Closed	22   Campus Closed	23  Campus Closed	24
25	26 Blood Drive, 9am - 2pm, gym  Coffee House, 12N, SC	27 11:30am - GCWO Christmas lunch/ auction, Lanier ABC GTA, A Christmas Carol, 7:30pm, GA Mtns. Ctr	28 Academic Delivery, PCR, 3:15pm  GTA, A Christmas Carol, 7:30pm, GMC	29 3 on 3 Basketball, 7pm  GTA, A Christmas Carol, 7:30pm, GA	30 Annual Campus Potluck and Sing, 11:30am, CE  GTA, A Christmas Carol, 7:30pm, GMC	